Authorization Form Instructions

1. Carefully read these instructions <u>before</u> starting the collection or your result could be delayed.

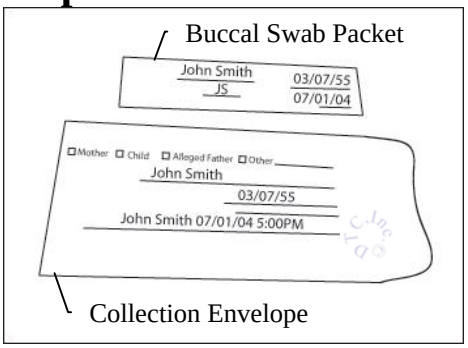
2. Complete the authorization form and **neatly** print all applicable data.

a) Obtain the signature of an uninvolved party to sign as a witness to the sample collection.

b) Please provide a reporting address and/or an email address. This is where the result will be sent.

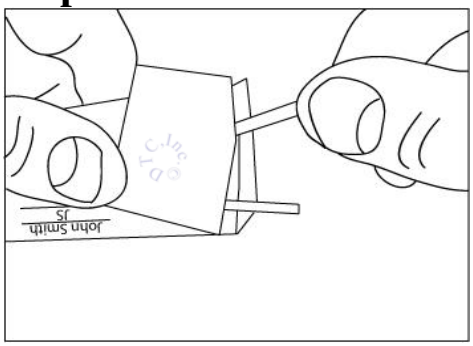
Buccal Swab Instructions

Step A



Obtain 2 sterile cotton swabs preferably with a plastic applicator per person. Label the packet with each person's information. Print the initials of the person who collects the samples. Label each envelope with the first & last names, dates of birth, the name of the person collecting the samples, and the date/time of sample collection. State each person's relationship (Alleged

Step B

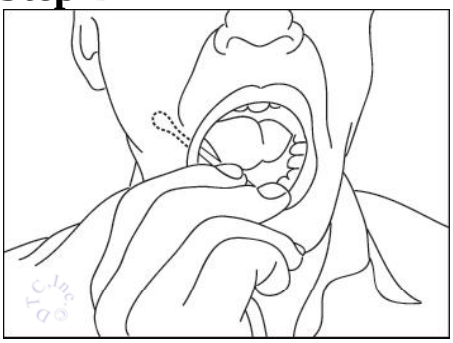


Father, Mother, Child, Sibling1, etc.) and their race. Complete this step for each tested party's envelope (and swab packet if possible). Use a new package of Q'tips only if sterile swabs are unavailable. Open the swab packet from the end that states "PEEL" by peeling the paper back approximately one (1) inch. Remove one swab without touching the cotton tip.

Step C

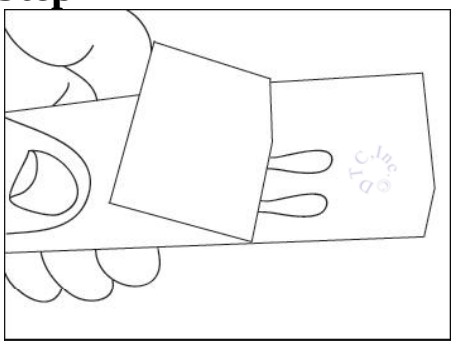
With a firm scraping motion, twirl one swab on the inside of the cheek about a dozen times, moving and scraping around all areas of that side of the mouth. We are collecting cheek cells, not saliva. Place swab in packet as shown (Step E). If swabs do not have their own wrapper, place directly in the labeled envelope (Step A).

Step D



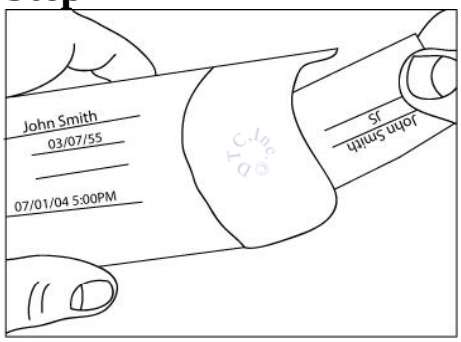
Using the other swab, perform the same procedure on the opposite cheek. Do not touch the cotton end of the swabs with your fingers. If contact occurs, use the extra swab packet included with the kit.

Step E



Place the used swabs inside the packet stem end first by squeezing the packet and allowing the swabs to drop inside. Gently fold the open end of the packet over the cotton swabs. Do not touch the cotton.

Step F



Place the swab packet inside the collection envelope and seal. After collection and before shipping, store the samples at room temperature. Please return your samples within three weeks of collection.

Shipping Instructions

3. NEVER ENCLOSE YOUR SAMPLES IN A PLASTIC BAGGIE or ZIPLOC BAG

4. Place the following in a shipping envelope.

- ❑ Completed Authorization Form
- ❑ Buccal Swab Envelopes (completely filled out and sealed)
- ❑ Payment form if not prepaid.

5. Mail by the post method of your choice (a traceable method is preferred) to:
DNA Testing Centre
1201 W Airport Fwy, Ste 251
Euless, TX 76040
USA